

NOIDA METRO RAIL CORPORATION LIMITED
(A joint venture of Govt. of India and Govt. of Uttar Pradesh)

Advt. No- NMRC/HR/Rectt/01/2024

Dated: 09.01.2024

RECRUITMENT OF GENERAL MANAGER (CIVIL) IN NMRC

Noida Metro Rail Corporation (NMRC) Ltd., a Joint venture company of Govt. of India and Govt. of Uttar Pradesh is operating the Noida- Greater Noida Metro Corridor. To meet the immediate requirement of experienced personnel for Civil Department of NMRC, applications are invited from experienced, dynamic and motivated officers of Indian Nationality having relevant work experience on DEPUTATION BASIS.

I. A) AGE, MINIMUM QUALIFICATION AND WORK EXPERIENCE REQUIREMENT FOR ELIGIBILITY

Post Code	Post & Pay Scale	<u>Qualification</u>	Post Qualification Work Experience
1	General Manager (Civil) (IDA Pay Scale INR 1,20,000-2,80,000) No. of Posts- 1 (UR) Age: Maximum 56 years as on closing date	<u>Essential Qualification:</u> Bachelor's Degree or equivalent in Civil Engineering from a Government recognized university/institute	<u>Essential Experience</u> i) 17 years post qualification Group A/ executive work experience in Civil/ Construction/Maintenance Department in Govt./ Govt. Bodies /PSUs /Railways etc. ii) Out of total 17 years of executive work experience, minimum 5 years' experience should be in Planning / Construction / Operation & Maintenance of major civil engineering infrastructure works such as Metro/MRTS/Railways/ Elevated constructions /Tunnel etc. <u>Desirable Experience</u> i) Experience of all phases of project execution/ Operation & Maintenance of Metro or Rail lines/ Property Business/ Property Development etc. Preference shall be given to candidates presently working with Railways, Railway PSUs, Metro Rail etc.

I. B) EXPERIENCE AND PRESENT PAY REQUIREMENT FOR ELIGIBILITY

GENERAL MANAGER (Post Code 1)
Candidates presently working in Central Govt./State Govt./ PSUs/Railways/ Metro Rail Company /other government bodies etc.
The candidate should be presently working in the revised IDA pay scale of INR 1,20,000-2,80,000 OR CDA Pay scale of INR 1,44,200 -2,18,200 (L-14)
OR
The candidate should be working for 3 years in the revised IDA Pay scale of INR 1,00,000-2,60,000 OR CDA pay scale of INR 1,31,100-2,16,600 (L-13A)/INR 1,23,100-2,15,900 (L-13)

The eligibility conditions as at I. (A) and I. (B) above should be fulfilled together as on the closing date of application.

II. SELECTION PROCESS:

(a) Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for selection process. The selection process may consist of written test and/or Personal interview. The selection process would judge different facets of Knowledge, skill, experience, aptitude and physical ability.

(b) Appropriate method such as written test, may be resorted to if the candidates number is large.

(c) The selection process shall be conducted by NMRC through Offline mode only.

(d) Outstation candidates if called for selection process physically will have to make self arrangements for travel and stay. No facility regarding travel and stay would be extended by NMRC unless or otherwise decided for the same.

(e) The management reserves the right to call or not to call any/all of the candidates who have responded against this advertisement or to cancel/postpone the entire process at any stage due to any administrative reasons. No request for re-imburement of fare charges/cancellation charges or any other charges of whatsoever nature incurred by the candidate shall be considered by NMRC in the event of postponement of interview/selection process whether on one occasion or on multiple occasions or in the event of cancellation of the post by NMRC.

(f) The prescribed essential qualification and experience indicated are bare minimum, and merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for personal interview/'written test. Where the number of applications received is large, it may not be practically feasible or convenient for NMRC to conduct personal interview and/or written test for all applicants. In such cases, NMRC may restrict the number of applicants to be called for personal interview/written test to a

reasonable limit, on the basis of qualifications and experience higher than that of minimum prescribed in the advertisement. Therefore, the applicant should furnish details of all the qualifications and experience possessed in the relevant field of the application form along with documentary evidences.

(g) No correspondence will be entertained with the candidates not shortlisted for interview for any enquiry made.

(h) All updates and information regarding the advertised post shall be updated on the website of NMRC i.e. www.nmrcnoida.com only. The candidates are required to follow the website on regular basis. Further, all correspondence regarding recruitment process shall be made on the e-mails address provided by the candidates at the time of application.

(i) The applicant should not only have the relevant knowledge and work experience, but also should be physically and medically fit enough. In case of selection, the candidates may have to undergo a medical examination as per the Corporation policy.

j) Candidates would be required to forward their application through proper channel or give NOC on or before Written Test and/or Personal Interview, failing which the candidate shall not be allowed to appear in the interview and no request from the candidate would be entertained by NMRC.

k) Initial deputation period will be for Three years which may be further extended as per relevant rules depending upon the requirement of NMRC.

l) Applications complete in all respects including NOC along with D&AR and Vigilance Clearance and APARs should reach NMRC Office on or before the stipulated (closing) date through proper channel.

III. UPPER AGE LIMIT AND AGE RELAXATION

The relaxation in upper age limit for candidates belonging to reserved category shall be applicable only in case of posts which are reserved for SC/ST/OBC (NCL) etc.

SC/ST/OBC (NCL) category candidates applying for any post earmarked Unreserved (UR) shall be considered under general standard of merit and no relaxation in upper age limit shall be available to them.

IV. COMPENSATION PACKAGE & POSTING:

1. The selected candidates on deputation will have the option to draw his/ her parent department pay plus deputation allowance as applicable under the Govt. of India rules or rules of their parent organization or may opt for pay to the post selected and allowances as per NMRC rules.
2. The Company offers attractive pay, perks and allowances attached to the post/ grade as per IDA pattern scale of pay and company policy. The selected candidates can be posted/ transferred/ deployed to any of the project office/site office/consultancy office/regional office/depot or any other place of work of NMRC in India or outside India during the course of their service.

V. GENERAL INSTRUCTIONS:

1. The candidate would be considered as eligible for the post if the eligibility conditions as stated at (A) and (B) together as applicable of the Advt. are fulfilled by the candidate. However if applications received are large in number, the organization at its discretion reserves the right to decide the short listing criteria based on most appropriate and suitable method.
2. **Complete filled-up application as per Annex- A (enclosed format) along with all certificates/testimonials/required essential documents should reach this office latest by Friday, 9th February, 2024 (6 PM) either through Speed Post/Courier/By Hand (No other mode of application would be entertained).**
3. Envelope containing the duly filled-up application should be super-scribed as **APPLICATION FOR THE POST OF GENERAL MANAGER (CIVIL) (Post Code No. 01 OF ADVT. NO NMRC/HR/RECTT/01/2024)** and should be addressed to:

**The General Manager/Projects, Finance & HR,
Noida Metro Rail Corporation Limited Block III, 3rd Floor, Ganga Shopping Complex
Sector 29, Noida- 201301, Distt. Gautam Budh Nagar, UP.**

4. **The application should be supported with the following documents, duly self attested:**
 - Copies of Educational Certificates (Matriculation Onwards to essential and above qualification documents)
 - Appointment orders, Joining orders, increment orders, promotion orders, office order showing present pay scale and promotion to present pay scale/grade etc.
 - Service Certificate(s)/Experience certificates for all employment including present employment
 - Pay Slip of last 3 months
 - NOC along with D&AR and Vigilance clearance from concerned Department/ Employer and copies of APARs/ACRs for last 4 years (For candidates from Govt. sector i.e. Central Govt., State Govt., Autonomous Bodies, Govt. authorities, Govt. Bodies, PSUs, Railways etc.)

VI. OTHER INSTRUCTIONS

1. All eligibility criteria pertaining to age, qualification, experience and other conditions as at I. (A) and I. (B) of the Advt. should be together fulfilled as on closing date of the Application i.e. **9th February, 2024. In the event of extension of application window period, the eligibility of the candidate shall be ascertained till the initial closing date only.**
2. The duly filled application form along with all supporting documents shall reach at the address mentioned in advt. latest by **9th February, 2024.**

3. The Minimum Qualification required for the post shall be from Govt. Recognized University/Institute only.
4. Shortlisted candidates will be informed on their email address as mentioned in the application form and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
5. Incomplete applications, applications without complete essential documents, application without prescribed application format or applications received after due date shall not be accepted and will be summarily rejected. NMRC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.
6. Canvassing in any form shall disqualify the candidate.
7. The eligibility criteria(s) may be relaxed in case of exceptional cases as per the sole discretion of the Management
8. In case of any dispute relating to interpretation or any other issue, the decision of the NMRC Management shall be final.