

Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT has been selected as a Non-Government Principal Recipient (NGPR) for The Global Fund to Fight AIDS, Tuberculosis and Malaria (The Global Fund), for the grant cycle 2024-2027, for the TB grant in India. The key project elements include community engagement, capacity building and technical assistance. The major interventions of the project encompass (i) TB Champion Engagement across 14 states and one UT (ii) TB Mukh Grama Panchayath activities in 13 states (iii) Nationwide Technical Assistance for Direct Beneficiary Transfer (DBT) and Pradhan Mantri TB Mukh Bharat Abhiyan (PMTBMBA) - Sustaining the adoption initiative and strengthening service delivery linkages (iv) Strengthening counselling and patient support systems. KHPT will partner with suitable organisations as Sub Recipients (SRs) in implementing the project. The Major Stakeholders include The Global Fund, The Central TB Division (CTD), the State National TB Elimination Program (State NTEP) and the Local Funding Agent (LFA).

KHPT is seeking applications for the following position.

Program Manager

Positions: 1

Location: Bangalore

Project Period: 01-Apr-2024 to 31-Mar-2027

2-4 days travel to project locations in a month.

Qualification, Skills & Competencies

- Advanced master's degree in Social Sciences, Sociology, Program Management, Rural Development, or Public Health with more than 10 years of experience in a key position managing health programs, social development programs, rural development – PRI programs.
- Experience in leading multi-state/national projects with a preference for expertise in Global Fund funded initiatives.
- Proven leadership skills, including team management, interpersonal capabilities, project

management, and efficient task/time management.

- Manage, design, implement, and evaluate national/state-level projects.
- Technical/clinical expertise or program management skills in health projects, with a focus on integration.
- Solid understanding of the Indian healthcare system, health sector initiatives, and relevant tuberculosis-related government policies/strategies.
- Prefer expertise/experience in health systems strengthening and integrated health service delivery.
- Proficient in writing technical reports, program documents, and delivering presentations.
- Excellent cross-cultural oral and written communication skills in English.

Roles and Responsibilities

The designated position of 'Program Manager,' as outlined in the DI, serves as a pivotal role responsible for the comprehensive management of project implementation within the specified states. This individual will function as the primary point of contact from the SR (implementing organization) for regular communications related to the project. Moreover, the Program Manager assumes accountability for ensuring the timely and successful delivery of all committed project deliverables.

- Serve as the focal point for the SR in implementing The Global Fund-supported project in specified regions.
- Coordinate with the Principal Recipient (PR) KHPT for concurrent communication on funding and program implementation.
- Lead and support state teams to ensure smooth execution of TB Mukht Gram Panchayat and TBC Engagement programs.
- Review activity plans and budgets for all implementation states, providing assistance for planned activities and budget utilization.
- Review Statement of Expenditure against planned activities for expenditure approval.
- Supervise, coordinate, guide, and review project implementation processes.
- Support government engagement in collaboration with state teams as required.
- Ensure compliance with THE GLOBAL FUND policies on procurement, branding, marking, human resources, and financial management.
- Support the dissemination of project reports among stakeholders.
- Ensure the program's technical soundness, evidence-based approach, and alignment with funder and stakeholders' priorities.
- Enhance coordination with NTEP through advocacy and functional networking.
- Take primary responsibility for achieving project objectives in assigned implementation areas.
- Adhere to PR (KHPT) policies and procedures for procurement, training, capacity-building, and other project-related activities.
- Guide state teams in various project components.
- Represent the SR in technical workshops and meetings at state and national levels, aligning with the National Strategic Plan and Policies.
- Facilitate visits of PR, THE GLOBAL FUND, LFA, and CTD to project areas.
- Demonstrate a willingness to travel, with at least one trip to states per month (2-4 days) for handholding and supportive supervision.

Reporting

The Program Manager will be reporting to the Lead Program Implementation – KHPT, Delhi

Remuneration

The compensation for the above-mentioned position/s will adhere to internal policies and market standards, determined by qualifications, relevant experience, budget availability, internal parity, and interview performance

KHPT is committed to providing a safe and supportive work environment for all employees. We uphold the principle of equal opportunity and actively welcome female applicants. In addition, we encourage individuals with physical challenges, provided they possess the necessary skills and knowledge, and are willing to travel to apply. We seek candidates who can seamlessly integrate into our non-discriminatory, inclusive, and equitable organizational culture.

We will follow a systematic selection process to fill this position, taking into account experience, competency, suitability, aptitude to work with our health programs, and extensive knowledge of the areas we work in. Only candidates who meet our shortlisting criteria will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.

The above-mentioned position requires outstanding communication, interpersonal, and computer skills, as well as the willingness to travel. Preference will be given to candidates with work experience in the relevant field and local candidates who possess the necessary experience and skill sets.

How to apply

Prospective candidates should submit their applications by clicking the "[Apply Online](#)" button next to the relevant vacancy on our current openings page at <https://www.khpt.org/work-with-us/>.

The deadline for submissions is 18th March, 2024.