

Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT has been selected as a Non-Government Principal Recipient (NGPR) for The Global Fund to Fight AIDS, Tuberculosis and Malaria (The Global Fund), for the grant cycle 2024-2027, for the TB grant in India. The key project elements include community engagement, capacity building and technical assistance. The major interventions of the project encompass (i) TB Champion Engagement across 14 states and one UT (ii) TB Mukta Grama Panchayath activities in 13 states (iii) Nationwide Technical Assistance for Direct Beneficiary Transfer (DBT) and Pradhan Mantri TB Mukta Bharat Abhiyan (PMTBMBA) - Sustaining the adoption initiative and strengthening service delivery linkages (iv) Strengthening counselling and patient support systems. KHPT will partner with suitable organisations as Sub Recipients (SRs) in implementing the project. The Major Stakeholders include The Global Fund, The Central TB Division (CTD), State National TB Elimination Program (State NTEP) and Local Funding Agent (LFA).

KHPT is seeking application for the following position

Senior Manager - Monitoring and Evaluation

Positions: 1

Location: Bangalore

Project Period: 01-Apr-2024 to 31-Mar-2027

2-4 days travel to project locations in a month.

Qualification, Skills & Competencies

- Hold a postgraduate degree in Statistics, Population Studies, Economics, Sociology, Psychology, Commerce or equivalent disciplines and possess a minimum of 5 years of experience in Monitoring and Evaluation (M&E) within the context of large-scale public health or development interventions
- Demonstrate expertise in implementing and managing M&E processes for significant public health initiatives, showcasing strong data analysis and presentation skills.

- Proficient in the use of MS Excel and statistical tools, with the ability to derive actionable insights from data through software applications.
- Exhibit a sound understanding of the health and development sector, particularly issues affecting marginalized communities.
- Showcase good interpersonal skills, tact, maturity, flexibility, and empathy in professional interactions.
- Ready and willing to travel across the implementation states of the SR/DI to ensure effective M&E processes and outcomes.

Roles and Responsibilities

The Senior Manager - Monitoring and Evaluation will support the Program Manager, in all day-to-day monitoring of the programme activities, and research components of the project in the implementation states. S/he will perform analysis of the programme data and also support the state teams in maintaining data quality and analysis of the programme monitoring data in the project areas.

- Oversee the quality of project data, ensuring adherence to accuracy, timeliness, and ethical standards.
- Conduct routine quality control checks on monitoring data within project areas through random field visits. Validate data and provide hands-on support to state teams.
- Prepare regular reports highlighting key performance indicators and submit them to the Program Manager consistently.
- Utilize statistical tools and MS Excel to conduct data analysis. Identify significant trends and levels from programme data for potential areas of improvement.
- Provide constructive feedback and strategic guidance to the state implementation team based on data analysis and quality control findings.
- Conduct on-site field visits to validate monitoring data, ensuring its accuracy and reliability. Offer support and guidance to state teams in the data collection process.
- Collaborate closely with the Program Manager and other stakeholders to align monitoring activities with project goals and objectives.
- Provide training and capacity-building support to state teams, ensuring a consistent understanding of data collection protocols and quality standards.
- Uphold ethical standards in data monitoring processes, ensuring compliance with established guidelines and protocols.

Note: The principal responsibilities listed above are an illustrative list and not an exhaustive list. Additional responsibilities may be added from time to time depending on organisational requirements.

Reporting

The Senior Manager - Monitoring and Evaluation will be reporting to Program Manager–KHPT, Bangalore

Remuneration

The compensation for the above-mentioned position/s will adhere to internal policies and market standards, determined by qualifications, relevant experience, budget availability, internal parity, and interview performance

KHPT is committed to providing a safe and supportive work environment for all employees. We uphold the principle of equal opportunity and actively welcome female applicants. In addition, we encourage individuals with physical challenges, provided they possess the necessary skills and knowledge, and are willing to travel to apply. We seek candidates who can seamlessly integrate into our non-discriminatory, inclusive, and equitable organizational culture.

We will follow a systematic selection process to fill this position, taking into account experience, competency, suitability, aptitude to work with our health programs, and extensive knowledge of the areas we work in. Only candidates who meet our shortlisting criteria will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.

The above-mentioned position requires outstanding communication, interpersonal, and computer skills, as well as the willingness to travel. Preference will be given to candidates with work experience in the relevant field and local candidates who possess the necessary experience and skill sets.

How to apply

Prospective candidates should submit their applications by clicking the "[Apply Online](#)" button next to the relevant vacancy on our current openings page at <https://www.khpt.org/work-with-us/>.

The deadline for submissions is 18th March, 2024.