

GOVERNMENT OF MANIPUR
SECRETARIAT: LAND RESOURCES DEPARTMENT
(FORMERLY REVENUE DEPARTMENT)

NOTIFICATION

Imphal, the 23rd February, 2024

ESTRE/113/2021-REV-REVENUE: In view of opening of seven new districts and many Sub-Divisions and SDC Circles and subsequent creation/vacant of different categories of class-III & IV posts in the Land Resources Department (Formerly Revenue Department), Government of Manipur, applications are invited from eligible candidates through sponsorship by their respective Employment Exchanges in the State for the following categories of posts in the Land Resources Department, Government of Manipur on contractual basis.

2. Name of posts and number of vacancies:

Sl. No.	Name of post	No. of post	UR	ST	SC	OBC		
						Meetei/Meitei	Meitei Pangal	Teli, Badi (Nepali) etc.
1	Computer Operator	4	3	1	0	0	0	0
2	Stenographer Grade-III	5	4	1	0	0	0	0
4	Mandol	40	20	12	1	5	2	0
5	Lower Division Clerk (LDC)	246	126	76	4	30	9	1
6	Driver (Light)	20	10	6	1	2	1	0
7	Lambu	100	50	31	2	13	4	0
8	Process Server	70	36	21	1	9	3	0
9	Peon/Chowkidar/Sweeper	96	50	29	1	12	4	0
10	Chainman	10	6	3	0	1	0	0
	Total	591	305	180	10	72	23	1

3. Post reserved for Differently Aabled Persons (DAP):

Sl. No.	Name of post	Category (s) for which identified	*Functional Classification	*Physical requirement	No. of reserved vacancy
1.	LDC	Locomotor disability	BA,OL,BH,MW	S,ST,W,SE,H,RWT	03
		Visual Impairment	LV	F,PP,L,KC,B,S,ST,W	-
		Hearing Impairment	HH	H,RWT	01
2.	Lambu	Locomotor disability	OL,OAL,BL	S,W,SE,RW,C	-
		Visual Impairment	LV	-	01
		Hearing Impairment	HH	-	01
3.	Peon	Locomotor disability	BA,OL,BH,MW	S,ST,W,SE,H,RWT	01
		Visual Impairment	LV	F,PP,L,KC,B,S,ST,W	01
		Hearing Impairment	HH	H,RWT	-

Notes:

(a) Persons suffering from not less than 40% of the relevant disability shall alone be eligible for the benefit of reservation.

(b) The candidate should be in possession of disability certificate in the prescribed form issued by the competent authority in this regard.

4. Eligibility Conditions: The eligibility conditions for the above posts as per existing Recruitment Rules as given below:

Computer operator	(a)	Qualification: Graduate in Science/Engineering/One year Post Graduate Diploma/Certificate in Computer Application from a University/Govt. of India recognized Institute.
	(b)	Age limit: 35 years & below as on 01.02.2024. (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST and by 3 years for OBC candidates. Further, a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation permissible to SC/ST candidates)
Stenographer Grade-III	(a)	Qualification: Matriculate or its equivalent of a recognized University /Board with speed of below 80 words per minute in shorthand (English) and speed not less than 30 words per minute in typing (English)
	(b)	Age limit: 30 years & below as on 01.02.2024. (upper age limit is relaxable by 5 years for SC/ST candidates and by 5 years for Govt. servants who have put in a continuous service of not less than 3 years under the Government of Manipur and upper age limit is relaxable

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		for Ex-servicemen/retrenched personal according to Govt.'s instructions issued from time to time)
Mandol	(a)	Qualification: Graduate of a recognized University with knowledge of Manipuri and knowledge of Hindi as desirable.
	(b)	Age Limit: 35 years & below as on 01.02.2024. (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post and by 5 years for SC/ST and by 3 years for OBC will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates)
Lower Division Clerk (LDC)	(a)	Qualification: Graduates who have completed a Course on Computer Concepts (CCG) IDOS + MS Office + Multimedia + Internet) of a Central/State recognized Institute.
	(b)	Age Limit: Minimum 18 years, Maximum 38 years as on 01.02.2024. (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post and by 5 years for SC/ST and by 3 years for OBC will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates)
Driver (light)	(a)	Qualification: Class-X pass/Matriculate/HSLC/equivalent from a recognized Board/Institution
	(b)	Age Limit: Minimum 21 year and maximum 38 years as on 01.02.2024. (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post and by 5 years for SC/ST and by 3 years for OBC will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates)
Lambu	(a)	Qualification: Class-X pass/HSLC/equivalent from recognized Board/ Institution
	(b)	Age Limit: Minimum 18 years and maximum 38 years as on 01.02.2024. (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post and by 5 years for SC/ST and by 3 years for OBC.
Process Server	(a)	Qualification: Class-X pass/HSLC/equivalent from recognized Board/ Institution
	(b)	Age Limit: Minimum 18 years and maximum 38 years as on 01.02.2024. (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post and by 5 years for SC/ST and by 3 years for OBC.
Peon/Chowkidar/ Sweeper	(a)	Qualification: Class-X pass/HSLC/equivalent from recognized Board/ Institution
	(b)	Age Limit: Minimum 18 years and maximum 38 years as on 01.02.2024. (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post and by 5 years for SC/ST and by 3 years for OBC.
Chainman	(a)	Qualification: Class-X pass/HSLC/equivalent from recognized Board/ Institution
	(b)	Age Limit: Minimum 18 years and maximum 38 years as on 01.02.2024. (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post and by 5 years for SC/ST and by 3 years for OBC.

5. **Age Limit for PWD:** A PWD candidate shall not be less than 18 years and more than 38 years on 1st February 2024 (Upper age limit is relaxable for Government servants appointed under the Government of Manipur to the extent of period of continuous service put in the post/service and by 10 (ten) years for PWD.

6. Number of vacancies for various category of posts to be filled up as indicated above may increase or decrease as decided by the Government from time to time.

7. **Documents to be submitted:** All the candidates should submit the following self-attested Photostat documents at the time of submission of application forms:

- (i) Relevant educational certificates with mark sheets, (ii) certificate showing date of birth, (iii) certificate (s) indicating category (OBC/ST/SC), (iv) Employment Exchange Card, (v) certificate of computer knowledge (for the post of LDC only), (vi) valid driving license (for the post of Driver only) and (vii) Disability Certificate in respect of DAP.

8. Candidates applying for more than one post should obtain application forms separately for each post on payment of prescribed fees.

9. The prescribed fee for application form is Rs. 800/- for General and OBC candidates and Rs. 500/- for ST/SC/PWD candidates in respect of Grade-III posts and Rs. 500/- for General and OBC candidates and Rs. 400/- for ST/SC/PWD candidates in respect of Grade-IV posts respectively.

10. The willing and eligible candidate for the above-mentioned posts should get their names sponsored by the concerned Employment Exchange Office on or before 1st March, 2024 to the Office of the undersigned. Thereafter, the intending and eligible candidate shall fill up the application online along with the necessary documents as per schedule. **Website for online fill up of Application Form will be notified separately.**


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11. Fee: **Payment of application fee shall be made online and the** Candidates are required to pay the applicable fee during the time of submission of forms as below:

Date of issue of form online	1 st March, 2024
Last date of online submission of form	23 rd March, 2024

12. Mode of selection/examination, Date of issue of admit card, scheme and schedule of examination, Examination centres, etc, will be notified separately.

13. This notification is also available in the website : <http://manipur.gov.in>.



(Ph. Bhavananda Sharma)
Joint Secretary (Land Resources)
Government of Manipur

Copy To :

1. Secretary to the Governor, Raj Bhavan, Manipur
2. Secretary to the Chief Minister, Manipur.
3. PPS to All Ministers, Manipur.
4. PS to Chairman, Hills Area Committee.
5. Staff Officer to Chief Secretary, Government of Manipur.
6. All Additional Chief Secretaries/Principal Secretaries/Commissioner-cum-Secretaries/ Secretaries, Government of Manipur.
7. Principal Accountant General (A & E), Manipur.
8. All Heads of Departments/Deputy Commissioners, Manipur.
9. Director (IPR), Manipur for wide publicity of the above notification. He is requested to publish the above notification in the 2 (two) Local Newspaper (English & Manipuri) for continuously two days and submit the bills to this department for early payment.
10. Director of Employment Exchange, Manipur, with the request to instruct the Employment Exchange offices in the State to sponsor willing and eligible candidates within the stipulated time.
11. Website Manager, DIT, Government of Manipur for favour of uploading the Notification on the Manipur Government Website.
12. Guard File.