



National Dairy Development Board

Careers

JOB DETAIL	
Job Name	Staff-on-Special Duty (PRCH)
Description	NDDB offers excellent work environment with considerable freedom for innovative activities and also provides great learning opportunities to each employee to work in teams of individuals who are highly qualified, competent and committed to the organisational objectives. We are looking for a young and energetic team member for our Public Relations, Communications and Hospitality (PRCH) Group.
Job Category	Public Relations, Communication and Hospitality
Designation	Staff-on-Special duty (SSD)
Profile Summary	N/A
Key roles and Responsibility	<ul style="list-style-type: none"> • Visualisation of artworks for general purpose/events/festivals • Create quality artworks for social media within tight deadlines • Knowledge and skills in Desk Top Publishing & video editing • Ability to work in a team and individually • Communicating with internal groups • Any other task assigned by Reporting Officer/Group Head
Qualification & Experience	Graduate in any discipline with minimum 1 year experience in Desk Top Publishing (DTP). Candidate appearing for the final exam in distance mode can also apply.
Location	Anand
Other Essential attributes and skills	<ul style="list-style-type: none"> • Develop creatives for social media, publications and digital media • Must have effective communication skills • Ability to handle tasks in English and Hindi • Expert in handling Adobe Photoshop, Adobe InDesign, Adobe Illustrator, CorelDraw, Adobe Premiere and other graphic design tools
Remarks	Place of posting: Anand, Gujarat and the candidate should be willing to work anywhere in India The last date for submission of updated online application is 20 March 2024
<input type="button" value="Apply"/> <input type="button" value="Cancel"/>	

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